

**PLANT SOIL
& MICROBIAL
SCIENCE
DEPARTMENT**

Seminars / Webinars

Office of Diversity, Equity, and Inclusion Summer Workshop Series

These workshops serve as an opportunity for faculty and staff to strengthen dialogues and collaborations among the MSU Community in the pursuit of developing a more inclusive MSU environment

ODEI Summer Workshop Dates:

- Wednesday, June 16, 2021, from 12:00-1:00 PM
Jon'a Joiner, Reframing Wellness in the Workplace
- Wednesday, July 14, 2021, from 11:00 AM-1:30 PM
ADVANCEGeo Partnership, Bystander Intervention Workshop
- Wednesday, July 28, 2021, from 11:00 AM-1:30 PM
ADVANCEGeo Partnership, Code of Ethics Workshop

Registration for the ODEI Summer Workshop Series is currently open and closes at 11:59 PM on July 27, 2021. [Register Here](#). A Zoom link will be sent to attendees prior to each Workshop Session.

Reflect and Connect Session: Stretching Out of Our Pandemic Posture

Wednesday, June 16th

Reflect & Connect 3:00-4:30 PM

Chair Yoga 4:30-5:00 PM

The Reflect & Connect series provides an opportunity for MSU faculty, staff, and graduate students to come together to examine the personal and professional impacts of contemporary national and global events/tragedies and provides a space to explore best self-care/work-effectiveness strategies.

For this session: Join other MSU colleagues as we explore how we have been impacted by pandemic stress, the posture we took as we learned to cope with all we experienced, and how that “posture” is serving us as we begin to re-engage socially, personally, and professionally.

[Register Here](#)

Follow this link for more details: <https://worklife.msu.edu/events/reflect-connect-stretching-out-our-pandemic-posture>

Seminars/Webinars

MSU Concur Kick-Start Reintroduction Webinar Request / Travel / Expense June 22, 2021 from 10:00-11:30 AM

You are invited to a webinar focused on Refreshing Your Concur Skills. The webinar will provide an overview of Concur Request, Travel, and Expense, offering tips and strategies to assist you with kick-starting your Concur skills.

[Register today](#) to join us Tuesday June 22, 2021 from 10:00-11:30 AM

Agenda:

10:00 Profiles	Tips to update a personal profile
10:20 Request	Tips to creating and submitting a request
10:50 Travel	Tips to book a trip
11:10 Expense	Tips to reconcile an expense report.

The goals of this webinar are to reintroduce the efficient use of Concur's Request, Travel, and Expense tools, best practices in order to refamiliarize you with these tools, and where to find helpful training and support resources.

Announcements

Internal Grant Call: Policy-Relevant Research

MSU's Institute for Public Policy and Social Research (IPPSR) is now accepting proposals through the Michigan Applied Public Policy Research (MAPPR) grant program. We apologize for the budgeting delay but are pleased to announce that the program has returned. Please send the attached guidelines to faculty with a recommendation for participation.

We expect to distribute \$150,000 in total for MSU grants up to \$30,000 each for applied research on current policy-relevant issues in Michigan. Grant recipients are expected to submit a written report on their research findings pertinent to policymakers. Three-page proposals and budgets are due July 15th, 2021. Recipients will be announced in early August.

IPPSR also offers survey research services through the Office for Survey Research, the State of the State Survey, and the Michigan Policy Insiders Panel and can assist with related budget preparation. For comparing Michigan to other states, IPPSR also maintains the Correlates of State Policy dataset with thousands of variables measured for all states by year. IPPSR also conducts regular trainings and forums for state policymakers and can assist faculty in presenting research to policymakers.

Additional information, as well as a list of previously funded MAPPR projects and reports, is available at:
<http://ippsr.msu.edu/public-policy/michigan-applied-public-policy-research-mappr>
Questions regarding the proposal or grant process may be directed to **Arnold Weinfeld**: weinfel8@msu.edu. Questions regarding budgeting can be submitted to **Iris Taylor Harper**: taylori@msu.edu.

MSU Staff and Faculty Development/Training

elevateU

Free online training for MSU faculty and staff

[Access elevateU here](#) or [log into EBS](#) and look for the "elevateU" tile under the "My Career & Training" tab.

Staff Development Programs

Organization and Professional Development (OPD) offers a wide range of learning opportunities to help support staff meet their professional development goals.

<https://hr.msu.edu/professional-development/support-staff/index.html>

Faculty/Academic Staff Development Programs

The Academic Advancement Network (AAN) works with all faculty, academic staff, and academic administrators at MSU as they join the university, establish professional trajectories, and move through various stages of review, promotion, and growth.

<https://hr.msu.edu/professional-development/faculty-academic-staff/index.html>

Job Announcements

Unit Human Resources Coordinator

The Department of Plant, Soil and Microbial Sciences is seeking a dynamic addition to our HR team.

Job # 711135

<https://careers.msu.edu/cw/en-us/job/506821/unit-human-resources-coordinator>

Research Technologist I

The Department of Plant, Soil and Microbial Sciences at Michigan State University, College of Ag and Natural Resources is seeking a Research Technician in the Douches Lab.

Job # 710676

<https://careers.msu.edu/cw/en-us/job/506827/research-technologist-i>

Assistant Professor - Tenure System

The Department of Plant, Soil and Microbial Sciences invites applications for a 9-month academic year, tenure-track Assistant Professor, in Soil Science with experience and special emphasis in soil genesis and classification.

Job # 706037

<https://careers.msu.edu/cw/en-us/job/506718/assistant-professortenure-system>

Research Associate - Fixed Term

The Department of Plant, Soil and Microbial Sciences invites applications from outstanding candidates for a fixed term Research Associate position in the area of plant responses to nutrient deficiency, with a main focus on phosphorus starvation.

Job # 700439

<https://careers.msu.edu/cw/en-us/job/506404/research-associatefixed-term>

Trait Discovery and Development Associate

Rice Tec is looking for a research associate in the area of trait discovery and herbicide performance.

Additional information: [Trait Discovery and Development Associate | External Opportunities \(ultipro.com\)](#)

COVID-19 Updates

Based on **President Stanley's** update to the MSU community, the restrictions on floor and lab occupancy rates are lifted as of Wednesday, June 9th according to the new guidelines in the [Community Compact](#) and COVID-19 health and safety [directives](#). Offices are open. You are still asked to fill out the daily health screening form which allows you to self-verify your vaccination status before coming to campus ([health screening form](#)). The university also reserves the right to request further documentation of an individual's vaccination status if necessary. For employees, once you submit your form, your supervisor will be informed of your response to this question.

Those who are not vaccinated or decline to answer the vaccination status question must continue wearing a face mask indoors and physically distance from others, with limited exceptions.

For now, the business functions of PSM will continue remotely and transition back as the summer progresses.

Please read the links carefully. It is possible that further information and guidelines will be released in the coming days and we will keep you informed as the situation develops.

The indoor mask mandate for fully vaccinated individuals has been lifted. This means that if you are fully vaccinated (at least 2 weeks since your final dose of a COVID-19 vaccine) you may be indoors, in a vehicle, or on any MSU owned property without a mask. This applies to all students, faculty, staff, and guests. MSU will ask for students, faculty, staff, and guests (including vendors) to self-verify their vaccination status before coming to campus daily using the [MSU Health Screening Form](#).

This also means that some people will opt to continue wearing a mask, even after being fully vaccinated. We should continue respect decisions made by our colleagues.

Please see the [MSU Together We Will FAQ](#) page for answers to many of your COVID-19 related work questions.

The MSU Health Care Pharmacy is offering the Pfizer COVID-19 vaccine to employees, students, and patients. Appointments are available and open to all individuals 12 years of age and older. [Additional Information](#)

The campus wide Spartan Health Screening form can be [Found Here](#).

Travel

MSU's Office for Global Health, Safety, and Security has issued new guidelines and procedures for MSU-sponsored travel. Effective May 14, 2021:

- MSU-sponsored domestic travel authorizations will return to the processes used prior to the pandemic.
- Employees, students, and approved guests seeking to engage in MSU-sponsored international travel, must submit a [Waiver Application Form](#) for review at least 3 weeks prior to departure. A streamlined review process exists for those fully vaccinated.

For additional travel guidance, please visit the Office for Global Health, Safety and Security website at <https://globalsafety.isp.msu.edu/travel-during-covid-19-pandemic>. MSU encourages all travelers to stay informed about health and safety conditions at their destinations, policies on border closings, quarantine on arrival, and airline policies.

For MSU's most current **Domestic Travel** information go to <https://globalsafety.isp.msu.edu/travel-during-covid-19-pandemic/domestic-travel/>

Travel During the COVID-19 Pandemic

For the most current MSU information regarding travel during the COVID-19 pandemic go to <https://globalsafety.isp.msu.edu/travel-during-covid-19-pandemic/>

Contact the Office for Global Health, Safety, and Security with questions at either 517-884-2174 or globalsafety@msu.edu

[Contact Us - MSU Office for Global Health, Safety and Security](#)

UPDATED: Blanket Travel Request Forms

PSM has updated our policy on blanket trip request forms. Previously, we submitted our blanket request forms by fiscal year. **We have updated this policy to calendar year.** Please update your blanket request forms to reflect this change.

Assistance Resources

Travel policy and travel program support: travel@ctrl.msu.edu or 517-355-5000
Concur: concurhelp@msu.edu

Travel@State - Frequently Asked Questions

<https://ctrl.msu.edu/COTravelNew/FrequentlyAskedQuestions.aspx>

- [Getting Started](#)
- [Concur Mobile](#)
- [My Travel Network, Triplt Pro](#)
- [Travel Bookings](#)
- [Connections](#)
- [Request](#)
- [Delegates](#)
- [Approvals](#)
- [Expense Reports](#)
- [Receipts](#)

MSU Academic Calendar

Summer 2021	Full Session
July 2	Middle of Semester
July 5	Holiday - University Closed
August 19	Classes End
Last Class Day	Final Exams
Summer 2021	Session One
July 1	Classes End
Last Class Day	Final Exams
Summer 2021	Session Two
July 6	Classes Begin
July 28	Middle of Semester
August 19	Classes End
Last Class Day	Final Exams
Fall 2021	
September 1	Classes Begin
September 6	Holiday - University Closed
October 20	Middle of Semester
October 25-26	Break Days
November 25-26	Holiday - University Closed
December 12	Classes End
December 13-17	Final Exams
December 24-27	Holiday - University Closed
December 17-18	Commencements
Dec 31 - Jan 3	Holiday - University Closed

PSM Payroll Time Reporting

Due Date Reminders for **biweekly payroll** (includes labor and student)
Reminder: If your employee's time is not submitted, they will not be paid.

- For the July 2nd pay date (for time worked from June 6-19) your time is due by 5 PM on Tuesday, June 22nd.
- For the July 16th pay date (for time worked from June 20-July 3) your time is due by 5 PM on Tuesday, July 6th.
- For the July 30th pay date (for time worked from July 4-17) your time is due by 5 PM on Tuesday, July 20th.

NEW! Payroll Assistance with Christiina at 12:00 PM on the following Mondays:
June 14, 21, 28 July 12, 19, 26 August 2, 9, 16, 23, 30

<https://msu.zoom.us/j/98549666083>
Meeting ID: 985 4966 6083
Passcode: 001550

PSM Office Contact Information / Hours

AnnMarie Guldner	guldner1@msu.edu	Monday-Friday	7 AM-3 PM
Brian Horgan	horganb@msu.edu	Monday-Friday	8 AM-12 PM & 1-5 PM
Christiina Donley	tymoszew@msu.edu	Monday-Friday	8 AM-12 PM & 1-5 PM
Dominic Colosimo	colosi14@msu.edu	Monday-Friday	8 AM-12 PM & 1-5 PM
Emily Williams	emilywil@msu.edu	Monday-Friday	8 AM-12 PM & 1-5 PM
Gina Centeno	centeno@msu.edu	Monday-Friday	8:15 AM-2:45 PM
Hannah O'Mara	omarahan@msu.edu	Monday-Friday	8 AM-12 PM & 1-5 PM
Lee Duynslager	duynslag@msu.edu	Monday-Friday	8 AM-12:30 PM & 1-4:30 PM
Lisa Bowen	bowenli1@msu.edu	Monday-Friday	8 AM-4 PM
Mackenzie Graham	graham2@msu.edu	Monday-Friday	8 AM-12 PM & 12:30-4:30 PM

Newsletter Submissions

Send newsletter submissions to AnnMarie Guldner at guldner1@msu.edu
Deadline: Thursdays by 10:00 AM